

Guidelines for University of Tsukuba Library's Temporary Closing Due to Inclement Weather

March 30, 2017

We intend to provide library services according to the opening calendar which is open to the public in advance. However, we may close the library temporarily to ensure user's safety in case emergency warnings of inclement weather such as typhoon and heavy snow are issued, or transportation services are predicted to be long delay. In that case, we will announce that by every media we have. The guidelines for deciding on temporary closing of the library are as follows.

※ We will actually decide the operation of the library under the inclement weather by considering weather and damage situations. It can be different from these guidelines.

1. Guidelines for Temporary Closing

(1) In case the university announced class cancellation.

(2) In case emergency warnings of a storm, heavy rain or snow have been issued.

[Issued Areas]

- Tsukuba Campus (Central, Art and Physical Education(A&PE), Medical Library, and Library on Library and Information Science(LL&IS))
: For areas including Tsukuba City
- Tokyo Campus (Otsuka Library) : For areas including Bunkyo-ku

(3) In case long delay or cancellation of transportation services is occurring, or very likely.

2. Guidelines of Each Campus

2. 1 Tsukuba Campus (Central, A&PE, Medical Library and LL&IS)

(1) Weekdays (Monday-Friday)

① Before opening hours

Warnings are issued and in effect at 7:00	Closed (temporary)
→Warnings are cancelled during the opening hours by 16:00	Open in around 1 hour after the cancellation
→Warnings are cancelled after 16:00	Closed (all day)

Note: If the library staff cannot arrive at the library by the opening time due to some reasons for commuting, the library will open after their arrival.

② During opening hours

Warnings have issued and unlikely to be cancelled by 16:00	Closed in around 1-2 hours after deciding to close the library
Long delay or cancellation of transportation services is occurring, or very likely	

(2) Saturday, Sunday and National holiday

① Before opening hours

Warnings are issued and in effect at 7:00	Closed (all day)
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② During opening hours

Warnings have issued and unlikely to be cancelled by 16:00	Closed in around 1-2 hours after deciding to close the library
Long delay or cancellation of transportation services is occurring, or very likely	

Note: At Tsukuba Campus, the decision on Saturday, Sunday, National holiday may be different from this guidelines because the library is run by the outsourcing staff.

2.2 Tokyo Campus (Otsuka library)

(1) Monday-Saturday (National holiday is excluded)

① Before opening hours

Warnings are issued and in effect at 7:00	Closed (temporary)
→Warnings are cancelled during the opening hours by 16:00	Open in around 1 hour after the cancellation
→Warnings are cancelled after 16:00	Closed (all day)

Note: If the library staff cannot arrive at the library by the opening time due to some reasons for commuting, the library will open after their arrival.

② During opening hours

Warnings have issued and unlikely to be cancelled by 16:00	Closed in around 1-2 hours after deciding to close the library
Long delay or cancellation of transportation services is occurring, or very likely	

(2) Sunday

① Before opening hours

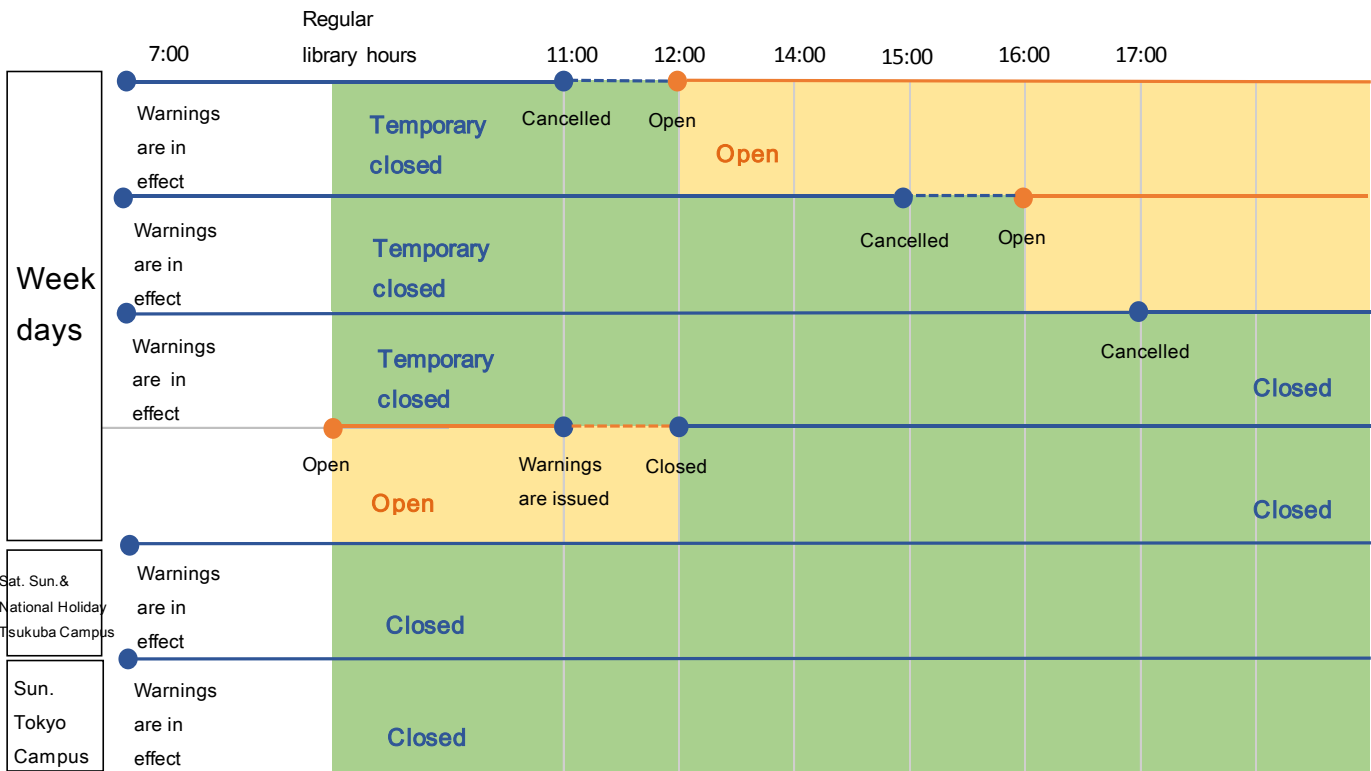
Warnings are issued and in effect at 7:00	Closed (all day)
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② During opening hours

Warning have issued and unlikely to be cancelled by 16:00	Closed in around 1-2 hours after deciding to close the library
Long delay or cancellation of transportation services is occurring, or very likely	

Note: At Tokyo Campus, the decision on Saturday, Sunday, National holiday may be different from this guidelines because the library is run by the outsourcing staff.

◆Figure



◆News Sources(As of February 2017)

- Weather Information - Japan Meteorological Agency (JMA)
(Home > Warnings/Advisories <http://www.jma.go.jp/jma/indexe.html>)
- TX Train Service Information
<http://www.mir.co.jp/info/>
- JR Train Service Information
http://traininfo.jreast.co.jp/train_info/service.aspx
- Kanto Bus Service Information
Tsukuba-Chuo-Eigyousyo(Tsukuba Central Office) TEL.029-836-1145