

For
Internal users

“Book Delivery Service” **really gets started!!**

We would like to officially announce a start of “Book Delivery Service within Tsukuba Campus” from April 2017, and the end of its trial term from February 2016. This service will be helpful for everyone including who has never known it or how to apply.



What is “Book Delivery Service” ?

You can have the books delivered between libraries (Central, A&PE, Medical, LL&IS, Otsuka) and receive the books at library you selected.

- * Books listed as “Location: OJ Bunkyo” cannot be delivered.
- * You cannot make a reservation on books which are not borrowed.
(e.g. you cannot receive books located in the Central Library at the Central Library)

How to Apply



Search a book on Tulips Search (OPAC Search)→ Click “Reserve” button.

- * Due to system specifications, unavailable materials for delivery such as journals, reference books, and Basic medical books will be displayed with the “Reserve” button.



Delivery Flow

- ① After the application, it takes about 3-5 days within Tsukuba Campus, or 5-7 days between Tsukuba Campus and Tokyo Campus to be delivered.
- ② Notice will be sent to your registered e-mail address when the book is available.
- ③ Borrow the book at the main counter of the library you selected.

*You can apply up to 5 books, including your reservations for books on loan.

*Please check your maximum items before borrowing books.

*You can return books to any of the University of Tsukuba Libraries.

*You can receive books only at the library you selected.

*If there is a single book which is not returned within the loan period (overdue materials) or you are in penalty period, delivery services and borrowing books are suspended.



If you will not use the book you requested, please cancel it from

My library: “Materials under request”, or other users who need the book cannot use.